

 <p>Winnipeg Regional Health Authority Office régional de la santé de Winnipeg Caring for Health À l'écoute de notre santé</p>	GUIDELINE	
Title: WRHA BARIATRIC EQUIPMENT AND SUPPLY DECISION MAKING CRITERIA	Section:	Approved Date:
Authorization: WRHA BARIATRIC STEERING COMMITTEE	Revised:	Page: 1 of 2

1.0 **PURPOSE:**

- 1.1 The following guideline is designed to facilitate decision making related to the purchase of Bariatric Equipment and Supplies.

2.0 **GUIDELINE:**

- 2.1 When choosing equipment or supplies consider the following:
- 2.1.1 Patient/Client/Resident needs (i.e. BMI, Abdominal girth, height, etc.;
 - 2.1.2 Does product functionality meet the patient care need? This includes dimensions of equipment, deck height, seating surfaces, etc.;
 - 2.1.3 Patient & Staff safety features if applicable;
 - 2.1.4 Ease of use for client &/or staff;
 - 2.1.5 Weight rating for the patient;
 - 2.1.6 Weight of equipment;
 - 2.1.7 Will equipment go through doorways? Can it be easily maneuvered and by how many staff? If equipment is to be moved from site to site, can this be done easily?
 - 2.1.8 Compliance with equipment cleaning protocols/ease of cleaning (include fabric sample for testing by Infection Preventions & Control, will fabric or coverings withstand steam cleaning – bed bug protocol, product recommended cleaning versus hospital standard protocols, etc); and
 - 2.1.9 Health Canada & CSA Approvals as applicable.
- 2.2 When submitting requests for specialized bariatric equipment to the Steering Committee include the Brand, Model, Vendor and pricing information.
- 2.3 Following notification of approval of bariatric equipment funding, conduct any relevant demonstrations and product evaluations and testing.

NOTE: Demonstrations and evaluations can occur either before or after funding approval is received. It is often difficult and/or expensive for vendors to bring in specialty equipment. Some vendors may be more motivated to do so when they are aware funding is confirmed.

- 2.4 Consultation with key stakeholders (may vary dependent on equipment to be evaluated) including but not limited to:
- Nursing
 - OT
 - PT
 - Maintenance
 - Housekeeping
 - Infection Prevention and Control
 - Equipment specialists
 - OESH
 - Managers where applicable
 - internal and external patient transport
- Anyone else who might be considered a key stakeholder (eg. Patient/client/resident)

NOTE: Ideally consultation should include representatives from a variety of practice settings including acute care, long term care and home care. A list is maintained by Health Sciences Centre – Director of Central Support Services and the WRHA Bariatric Steering Committee.

- 2.5 Each person attending the product demonstration should complete a product evaluation form designed to be specific to that piece of equipment including the elements listed above as applicable.
- 2.6 If a concern from one or more evaluators exists attempt to find resolution &/or provide feedback to vendor re: evaluation deficits. There may be potential for product design improvements. Where a resolution cannot be reached a detailed risk analysis may be required if there is a desire to proceed with purchasing the equipment.

NOTE: It is possible that a piece of equipment may be acceptable in one setting and not in another related to the purpose, i.e. may be suitable in a home care setting where equipment is dedicated to one patient over a long period of time versus not suitable in an acute care setting where equipment may be used between multiple patients in a relatively short period of time.

- 2.7 Following the completion of the evaluation, provide all members of the equipment group with a summary and recommendations.
- 2.8 Submit the summary of the evaluations to the WRHA Bariatric Steering Committee and include the Finance contact that communicated the funding allocation.
- 2.9 Upon final decision based on the evaluation process, proceed with purchasing in accordance with the WRHA Purchasing Policy 30.10.130.

3.0 REFERENCES:

- 3.1 WRHA Purchasing Policy 30.10.130 <http://home.wrha.mb.ca/corp/policy/files/30.10.130.pdf>

4.0 RESOURCES:

- 4.1 WRHA Bariatric Steering Committee
- 4.2 HSC Equipment Depot (Manager or Technician)