

 <p>Winnipeg Regional Health Authority Office régional de la santé de Winnipeg Caring for Health À l'écoute de notre santé</p> <p><b>BEST PRACTICE GUIDELINE</b></p>	<p><b>NUTRITION &amp; FOOD SERVICES</b> Clinical Nutrition</p>	<p>Number:</p>	<p>Page: 1 of 2</p>
	<p>Name: WRHA Public Health Nutrition Practice Council Terms of Reference</p>	<p>Approved by:</p>	
	<p>Date: January 2010</p>	<p>Supercedes:</p>	

**1.0 PURPOSE:**

- 1.1 To assure that the practice of community nutrition meets the highest professional standards and is in keeping with Dietitians of Canada's Code of Ethics and Standards of Practice, the MAHE Code of Professional Conduct and College of Dietitians of Manitoba Regulations.
- 1.2 To promote evidence based, best practice in the provision of public health nutrition services while reflecting the core values and mission of the WRHA and Community Health services.
- 1.3 To provide leadership and promote collaboration in nutrition practice issues.
- 1.4 To provide a forum for public health nutritionists to address and discuss nutrition issues that pertain to population and public health practice.
- 1.5 To facilitate communication between WRHA Public health Nutritionists as well as between other WRHA practice councils.

**2.0 RESPONSIBILITIES:**

- 2.1 To facilitate the development, implementation and evaluation of public health nutrition standards of practice and service delivery.
- 2.2 To recommend regional implementation of public health nutrition standards of practice.
- 2.3 To develop and facilitate good practice guidelines and recommendations as they relate to public health nutrition practices.
- 2.4 To recognize and facilitate public health nutrition research to further the knowledge of public health nutrition practice in Health Care.
- 2.5 To participate in client education resource review/content approval as required.
- 2.6 To collaborate with the Population and Public Health and/or WRHA Clinical Nutrition Quality Improvement Team on quality issues as they pertain to population and public health.
- 2.7 To support educational programs, including development of resources and tools designated to meet the needs of clients and other health care professionals and further the practice of public health nutrition in the WRHA and Community.
- 2.8 To facilitate external linkages which are consistent with excellent public health nutrition practice, and facilitate optimal services for clients in the community.

### 3.0 **MEMBERSHIP:**

- 3.1 Membership will consist of:
- Regional Clinical Nutrition Manager – Community
  - All WRHA Public health Nutritionists
  - Public health Nutritionists from Youville Centre and Centre Sante
  - Director of Public Health
  - Team Managers

### 4.0 **OPERATIONAL GUIDELINES:**

Guidelines could include but are not limited to the following:

- 4.1 Chairperson – Regional Clinical Nutrition Manager – Community.
  - 4.2 An agenda will be circulated prior to each meeting electronically.
  - 4.3 Minute taker will be assigned alphabetically on rotational basis. Minutes will be forwarded electronically prior to the next meeting.
  - 4.4 There will be a minimum of five meetings per year.
  - 4.5 Best practice issues and potential solutions to be brought forward to the Regional–Community electronically via the best practice/issues form at least two weeks prior to the meeting.
  - 4.6 Agendas will be set by the Clinical Nutrition Manager – Community and will be circulated one week prior to each meeting.
  - 4.7 Meetings will be held every second month, excluding July and August.
  - 4.8 Ad hoc committees (i.e. working groups) will be established as required.
  - 4.9 Should WRHA Community Nutritionists not be able to attend meetings, the Community Nutritionist from the Community quad will bring issues forward and communicate decisions back.
  - 4.10 Terms of Reference will be reviewed every two years.
- Practice Guideline Developed by: Public Health Nutrition Practice Council